



Staff Senate

MEETING MINUTES

January 21, 2026

President Quinneka McDonald presided over the January 21, 2026; Staff Senate meeting held in the Event Room on the Second Floor of the Barnes & Noble Bookstore at LSU at 10:30 a.m.

Unclassified

Executive/Administrative/Managerial

P – Millican, Tammy ('27)

Pr – Sanders, Meridia ('28)

Professional/Non-Faculty

P - Blanchard, Debbie ('27)

P - Bonner, Amber ('26)

P - Boes, Xavi ('27)

P - Carney, Mo ('27)

P - Champney, Roberto ('28)

P - Cristina, Jennifer ('26)

P - Drake, Dalmer ('26)

P - Faulkner, Carli ('27)

P - Franks, Stephenie ('28)

P - Garcia, Alexandra

Pr - Gresham, Deanna ('27)

P - Guttner, Ginger ('28)

Pr - Hope, Olivia ('26)

P - Kennison, Jennifer ('28)

Pr - Klinko, Cassandra ('26)

P - Madison, Vickie ('28)

P - McDonald, Quinneka ('27)

P - Miller, Cassandra ('26)

A - Mimms, Anissa ('26)

P - Muller, Casey ('26)

P - Nassif, Haley ('26)

P - Oster, Anthony ('27)

A - Owens, Jace ('26)

P - Popov, Jennifer ('26)

P - Rust, Brooke ('28)

P - Smith, Henri ('27)

P - Thompson, Keith ('27)

P - Waters, Bradley ('26)

P - Whittington, Paige ('26)

P – Williams, Allison ('28)

P - Zhang, Elizabeth ('26)

Unclassified

P - White, Laquita ('28)

P - Williams, Amberlon ('26)

A - Wilson, Derek ('27)

Classified

Technical/Paraprofessional

P - Matkovic, Igor ('26)

Clerical/Secretarial

P - Butler, Whitney ('28)

P - Probst, Steven ('27)

Pr - Smith, Celeste ('26)

Service/Maintenance

P - Armstrong, Alisia ('26)

P - Brown, Shawn ('26)

A - Jackson, Shanatae ('28)

P - Robertson, Winkeyssa ('27)

P - Royal, Kendra ('28)

P - Indicates Present

Pr - Indicates Proxy

A - Indicates Absent

A/P - indicates Absence not Counted

GUESTS:

Lee Daigle, Office of Institutional Effectiveness
Jennifer Picard, University College
Laurie Herrin, Olinde Career Center
Leslie Moran, Olinde Career Center
Juliana Reeves, Olinde Career Center
Marvin Zamora, ITS
Clint Bordelon, Proxy for LGBTQ+ Caucus
Rose Dedon, College of Science
Lauren Evans, Geography & Anthropology
Dorothy Kemp, Academic Center for Student-Athletes
Lori Hillen, Campus Federal Credit Union
Anzilla Gilmore, Facility Services
Trevor Paul, Facility Services

CALL TO ORDER

The meeting was called to order by President Quinneka McDonald at 10:30 a.m.

ATTENDANCE

There was a quorum with four proxies noted.

PLEDGE OF ALLEGIANCE

Senator Igor Matkovic led the Pledge of Allegiance.

APPROVAL OF THE MINUTES – December 17, 2025, Staff Senate Meeting

A motion to accept the minutes was not made as the minutes were not available.

PRESENTATION OF STAFF STRIPES AWARDS

President Quinneka McDonald presented LSU Staff Senate Stripes Awards to the following employees:

Rose Dedon
Laurie Herrin
Lauren Evans
Shawn Brown
Dorothy Kemp
Anthony Oster
Tammy Millican
Abigail Tendell

GUEST SPEAKER – LEE DAIGLE, OFFICE OF INSTITUTIONAL EFFECTIVENESS

President Quinneka McDonald introduced Lee Daigle, Evaluation and Engagement Manager for the LSU Office of Institutional Effectiveness.

Daigle thanked the Staff Senate for the opportunity to speak today about the Course Experience Survey.

Last Fall, the Office of Academic Affairs (OAA) came to the Office of Institutional Affairs (OIA) and asked if OIA would take over student course evaluations. OIA saw this as an opportunity to improve the process. This new process, known as the Course Experience Survey, or CES, would replace the current evaluation process.

Daigle explained that the process will be anonymous and will be used as an institutional wide mechanism to share feedback to assist the curation of the learning experience at LSU for current and future students.

Daigle requested that senators share this information with students to better inform. The floor was then opened for questions.

President McDonald thanked Daigle for attending today's meeting.

GUEST SPEAKER – TREVOR PAUL, FACILITY SERVICES

President Quinneka McDonald introduced Trevor Paul, AI Committee Liaison for Facility Services.

Paul thanked the Staff Senate for the opportunity to speak today on Generative AI guidelines. Generative AI serves the general population and can even seem like humans. The committee was created to research and review other universities guidelines and policies in regard to generative AI usage.

Feedback has been given to the committee from Staff and Faculty to better construct the guidelines. Faculty Senate was presented the guidelines and approved them on December 4th, 2025.

Paul also relayed recommendations on how generative AI can be utilized by staff, faculty, and students. Staff can use generative AI to draft small blurbs, reporting (with human verification), creating external and public communications, and more. Paul also reminded senators about the AI that was developed by and for LSU, MikeGPT.

Guidelines also informed faculty on how to comply with federal and state guidelines, clarifying course policies in regard to AI usage, and how to make students aware of tools they can use and how to use them correctly.

President McDonald thanked Trevor Paul for attending today's meeting.

PRESIDENT'S REPORT

President Quinneka McDonald reviewed relevant meetings in which she attended.

On December 18th, the Executive Committee met with HRM.

On December 22nd, the Executive Committee met with Ashley Territo, the acting supervisor of the Staff Senate Coordinator role to discuss the job description and what could be updated.

On January 9th, Quinneka attended the evaluation of the previous Staff Senate Coordinator.

On January 14th, President McDonald met with the executive committee to discuss the plan for the general meeting and other agenda items.

On January 16, the Executive Committee met with Mo, Amber, and Laquita to discuss Staff Appreciation Week.

On January 20th, President McDonald attended the Staff Senate New Member Orientation. Several Staff Stripes awards were also presented across the campus.

COMMITTEE REPORTS

Education & Professional Development

Next month a presentation from Campus Federal, presented by Zacki Soliman, on cyber security and identify theft alongside their Assistant Vice President of Risk Management.

Also discussed the transition of the Staff Senate Coordinator and reverting back to the Wellness series to share with staff.

Staff Appreciation & Events

Prepping for all of the monthly appreciation activities happening in the Spring, namely Staff Appreciation Week. Monday: Tours, Tuesday: Baseball Tailgate, Wednesday: Department Appreciation, Thursday: Crawfish Boil, Friday: Ice Cream Social.

Committee is currently looking into fundraising and sponsorship opportunities to assist with the cost of hosting events. Also looking for donations of clothing items for older adults and beyond as well as food donations for the food pantry.

Benefits & Policy

Next meeting will be the following week, going through dependent tuition resolution and finalizing details.

Crisis Fund

Document has been put together and is being sent to the Senate next month for review and approval.

Talking to HRM and Foundation about getting some seed money from Campus Federal to start off the fund. Also discussing providing a link to donate during Giving Day.

NEW BUSINESS

Review of Staff Senate Constitution Revisions

The Long Range Review and Planning committee shared a copy of the updated Staff Senate Constitution with all senators with all changes marked in red.

Changes include, but not limited to, adding a Member-at-Large Executive Committee role for Classified employees, caucus member voting rights removed, and more. Senators were also reminded that all senators can seek positions on the Executive Committee.

Caucus Appointment

Cassandra Klinko, who works in the Graduate School, has been appointed the LGBTQ+ Caucus representative on the LSU Staff Senate. She has been employed with LSU since 2023 and is serving a vacancy until the end of the 2026 term.

Senator Feedback

President McDonald reviewed some anonymous feedback received by senators to have open discussion. Some items brought up were moving senators to one committee responsibility instead of two, as well as an inquiry into why some matters are brought up that do not relate fully to staff. President McDonald requested that some individuals reach back out for further discussion.

Open Forum

President McDonald opened the senate floor for discussion in open forum, where any senator could speak up and have a space to share things. A further discussion was had regarding LSU First Insurance and how to best understand benefits.

OLD BUSINESS

Staff Senate Budget

Treasurer Henri Smith reported on the budget and relayed all actuals for the month.

Future Guest Speakers

The floor was opened to hear suggestions for future guest speakers. Chancellor Dalton was mentioned and it was stated that the request has been sent. Joshua Simpson was suggested for security access and building access changes.

ANNOUNCEMENTS

Staff Senator Birthday

Staff Senator Birthdays:

December 31st: Senator Miller
January 15th: Senator Millican
January 16th: Senator Armstrong

January 17th: Senator Royal

MOTION TO ADJOURN – With there being no more business, Senator Probst made a motion to adjourn. The motion, seconded by Senator Boes, carried.

The meeting was adjourned at 11:43 a.m.

Bradley Waters, Secretary

BW