

Fall 2023 - Spring 2024 Payroll Schedule & Deadlines

Pay Period	Timesheet Due Date Please send all timesheets to lsudiscover@lsu.edu before midnight on the due date	Payroll Payment Date
8/19/23 – 9/1/23	9/1/23	9/8/23
9/2/23 – 9/15/23	9/15/23	9/22/23
9/16/23 – 9/29/23	9/16/23	10/6/23
9/30/23 – 10/13/23	10/13/23	10/20/23
10/14/23 – 10/27/23	10/27/23	11/3/23
10/28/23 – 11/10/23	11/10/23	11/17/23
11/11/23 – 11/24/23	11/24/23	12/1/23
11/25/23 – 12/8/23	12/8/23	12/15/23
12/9/23 – 12/22/23	12/15/23	12/21/23
12/23/23 – 1/5/24	1/5/24	1/12/24
1/6/24 – 1/19/24	1/19/24	1/26/24
1/20/24 – 2/2/24	2/2/24	2/9/24
2/3/24 – 2/16/24	2/16/24	2/23/24
2/17/24 – 3/1/24	3/1/24	3/8/24
3/2/24 – 3/15/24	3/15/24	3/22/24
3/16/24 – 3/29/24	3/29/24	4/5/24
3/30/24 – 4/12/24	4/12/24	4/19/24
4/13/24 – 4/26/24	4/26/24	5/3/24
4/27/24 – 5/10/24	5/10/24	5/17/24

Note: Students and their supervisors will get warnings for the first two late submissions; the 3rd late time sheet submission will result in the grant being revoked and the student terminated from the position.